



Donating to Saskatoon's New Central Library by e-Transfer

1) Log into your online banking

The e-Transfer tool is usually located under "Transfers", "Payments", "Send Money" or something similar.

2) Enter transaction details

Select your account and enter the following information. SPL is set up with auto-deposit, so no security question is needed.

- **Payee:** Saskatoon Public Library
- **Email:** giving@saskatoonlibrary.ca
- **Gift amount**

Your bank may charge a fee for e-Transfers or have a daily limit on the amount you can send. Contact your bank for more information or to change your limit.

3) Tell us about your gift

Use the "Subject" or "Message" field to provide the following information:

- a. Your name, email and mailing address.
- b. Specify your area of support: **NCL** for New Central Library
- c. Whether you wish to be recognized for your gift, remain anonymous or are donating in honour/in memory of someone else.

4) Send the e-Transfer.

Review your information and then click "Send". You should receive a confirmation message from your bank that the e-Transfer was successful.

You will receive a charitable receipt for your donation by email, provided you share your email and mailing address with us. To thank you and inform you about your gift at work, you may receive occasional contacts from SPL. You can change your communication or anonymity preferences at any time. If you require further information or assistance, please contact Vicki Corbin, Manager, Community Giving at 306.986.3110 or v.corbin@saskatoonlibrary.ca.

Thank you for supporting Saskatoon's New Central Library!